

DD/A 76-1666

2 April 1976

MEMORANDUM FOR: Director of Central Intelligence

FROM : John F. Blake  
Deputy Director for Administration

SUBJECT : Acting DDA, 2-4 April 1976

25X1A

1. This Directorate is holding an Office Directors' Conference at the [REDACTED] during the weekend 2-4 April 1976.

2. The undersigned and the Associate Deputy Director for Administration will be departing Headquarters at approximately 3:30 p.m. on 2 April, and will return to their residences at approximately 4:00 p.m. on Sunday, 4 April.

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3. [REDACTED] Deputy Director of Personnel, will be the senior Directorate officer on duty at Headquarters during the above period. His office extension is 6825 and his home telephone number is 524-1578.

Signed: John F. Blake

John F. Blake

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